

## **A. Tuition and Research Scholarships**

### **1. Registration for research stipends- for Master's students**

- ✧ Students accepted in the Master's with a thesis track should register for a scholarship with the following:

Students should fill out the online registration form found on the Faculty's website.

- ✧ Registration is until the August 15.

### **2. Scholarship payments**

- ✧ The scholarship will be transferred after meeting the following conditions:

Register for a scholarship  
Preparation of a set of hours  
Start of laboratory research

- ✧ The students should update their bank details in their personal information on the Bar Ilan University website <https://inbar.biu.ac.il/Live/Login.aspx>.

Students, who are doing their research outside of the Faculty's Laboratories, their Supervisor is obligated to pay them the scholarship, as it is written in the scholarship request forms.

- ✧ The scholarship payments are transferred to the bank account on the first of the month from 1<sup>st</sup> of November till 1<sup>st</sup> of October.

### **3. Scholarships for PhD students**

#### **Presidential Scholarship**

- ✧ Presidential scholarship will be given in accordance with the agreement of the Presidential Scholarships office.
- ✧ A Presidential Fellowship will be transferred after the acceptance to the PhD studies and after the completion of a Master's degree.

#### **Supplementary scholarship**

Supplementary scholarship will be up to 4,000 NIS per year, funded by the Presidential scholarship and up to 4,000 NIS funded by the supervisor.

- ✧ The addition to the Presidential Scholarship is approved each year.
- ✧ The scholarship will be transferred over after meeting the following conditions:

Submission of the student's research proposal to the Secretariat of the Graduate Center of the Faculty.  
Approval of the Presidential Scholarships to finance the addition each year

The addition of the scholarship begins the month following the submission of the research proposal and after the approval of the advisor and the presidential scholarship office.

### **3. Doctoral Students funded by their supervisor**

#### ✧ Tuition Fee:

The tuition fee is for tuition only (200%) and will be for a period of four years.

The tuition fee will be transferred after meeting the following requirements:  
Admission to the Ph.D. by the School of Advanced Studies.

Fill out the scholarship application form from the faculty website and bring it to the

#### ✧ Research Scholarship

The scholarship will be granted to the student by the supervisor.

### **4. Scholarships during Absences - Master's and PhD**

- ✧ The absence for an event

#### Maternity leave

Student going on maternity leave will inform the faculty by sending an email to [Ls.graduates@biu.ac.il](mailto:Ls.graduates@biu.ac.il). A copy of notice will be send to the student's advisor as well as to Ms. Rosa Rotenberg. ( a notice should be send upon going on maternity leave and returning to the research as well)

- The advisor will confirm in writing the date of return from the maternity leave.
- If the student is absent from the laboratory for longer than the allotted time for the event, her scholarship will be terminated for that period.

#### Other qualifying events other than maternity leave

- A student who takes a leave of absence for reason other than maternity leave, but which is a qualifying reason, will notify the department head in writing of the absence.
- In cases where the absence is due to medical reasons, a doctor's approval must be sent to the head of the department.

### Absence for Vacation

- A scholarship applicant wishing to take a vacation for a period of two weeks or more will apply in writing to the head of the department.
- Scholars who have taken a vacation for more than one month these days will be deducted from the scholarship.

A notice of at least 2 weeks should be given to the PI, and according to the research progress an approval will be given. (One should not buy tickets before approval of the PI)

### Absence for Sick Leave

- Scholars who have been absent from the lab due to a sickness for more than a week needs to get an approval of their attending physician.
- A scholarship that was on sick leave for more than 14 days will be deducted from the number of absences exceeding 14 days.

### Termination of Laboratory Research

- A student who, under various circumstances, stopped their research in the laboratory during the scholarship period or if the research in the laboratory was terminated by the supervisor or the head of the department, their scholarship will be terminated from the date they stopped their research.
- A student who, under various circumstances, stopped research in the laboratory during the scholarship period will notify the head of the department in writing about their pending termination.
- A student who, under various circumstances, stopped research in the laboratory and did not inform the head of the department, will return the scholarship money that was transferred to them from the date he stopped the research in the lab.

### Termination of Study

- A student who, under various circumstances, has reached the conclusion that they must terminate their studies during the scholarship period will inform the department head in writing and explain the reasons for their discontinuation of their studies.
- According to the University's procedures, the student who has reached the conclusion that he should stop his studies should arrange for termination of studies and needs to complete their tuition.

### Conferences attending

- The Faculty will participate in the expenses of attending conferences abroad once during both degrees (Master's and PhD).
- The Faculty will pay if the following criteria are met:
  - ✧ Presentation of a poster or a lecture or a research conducted in a recognized laboratory.
  - ✧ The advisor will participate in expenses.
  - ✧ Applications for participation at a conference should be made prior to leaving abroad. Application form can be found on the faculty's website: <http://life-sciences.biu.ac.il/node/4119>

### **B. Research Thesis**

- ✧ At the end of the research period, a Master's thesis will be written describing the research work carried out during the course of the degree period.
- ✧ The work will be written according to the instructions of the School of Graduate Studies. <http://graduate-school.biu.ac.il/files/gradschool/shared/nehaim.pdf> (page 24)
- ✧ Once the work has been reviewed and approved by the supervisor, the work will be submitted to the secretariat of the faculty in 3 copies and will be scheduled for examination in the presence of the facilitators and two examiners.
- ✧ At the time of the examination, the student will present his / her work in a frontal manner (can be presented by presentation) and will answer the questions of the examiners on the research topic and on general knowledge related to the research.
- ✧ The committee shall summarize its academic decision and give a score according to the accepted grades in the faculty.
- ✧ The examination of the thesis is comprised of the committee's assessment of the thesis (25%), the committee's assessment of the exam (30%), the instructor's assessment (30%), and the general knowledge assessment (15%).
- ✧ In general, no grade above 96 shall be given if the student does not have an article in which he / she is the first author. This refers to an article published or in the process of publication, and all its results were presented in the examination. In exceptional cases, the approval of the chairman of the Faculty's committee for Graduate degrees will be required.
- ✧ The final thesis (after amendments if required by the committee's decision) must be submitted to the library in accordance with their instructions. At the end of the process, the certificate from the library must be submitted to the Faculty Secretariat for submission of the thesis.

