

## **Scholarship Guidelines for MSc Students**

The Faculty of Life Sciences encourages outstanding undergraduate students to pursue a master's degree and be trained as researchers.

### **A. Scholarship for Excellence**

If a student exhibits academic excellence and achievements during his undergraduate studies, in order to encourage him to continue towards a master's degree, he will be awarded a research scholarship and tuition stipend for 2 years.

Eligibility for a research scholarship and tuition stipend is on the condition that the student meets the academic requirements of the program, as per a periodic progress report he must submit along with the supervisor's approval. The student must also meet the following criteria:

- Acceptance to a master's program by the MSc Committee
- Preparation of a curriculum in accordance with the guidelines and the department requirements
- Mandatory meeting with the thesis advisor
- Submission of a research proposal to the MSc Committee.
- The student is expected to make progress in his research according to the defined academic requirements.
- Completion of all MSc requirements; final submission of a thesis in accordance with the University's guidelines

### **B. Research Scholarship**

- Research scholarships are awarded to students conducting their research in the laboratories of the Faculty of Life Sciences.
- Research scholarships awarded to students conducting their research outside the Faculty or University will be financed by the supervisor.
- The scholarship is for 2 years of study (24 months), provided that the student remains in the program and complies with all terms of the agreement. The school year is from October 1<sup>st</sup> until September 30<sup>th</sup>.
- After submission of the research proposal, the scholarship will increase to 3300 NIS, for maximum of 12 months.

### **C. The Tuition Stipend**

- A tuition stipend will be given for a **12-credit** points program as required by the Faculty and for the number of hours required for basic courses in Judaism.
- The tuition stipend for "Psagot" students is the tuition of 1 year of undergraduate study, as well as the tuition for the Master degree.
- A student should not register for extra hours exceeding the required number of hours. Payment for extra hours is at the full expense of the student.

- This stipend covers tuition only and only for the scholarship period. Any additional fees will be paid by the student.
- The scholarship is granted as an academic fulfillment and therefore there are no employee benefits or any employer-employee relationship between the student and the University.
- The University can impose on the student the regulations for patents and discoveries currently in use by the University at its exclusive discretion. The University must notify the student of its decision in writing.
- Any change in a student's status (marriage/birth/reserve duty, etc.) must be reported to the Faculty office.
- The student is aware that the scholarship is funded by donations and he agrees to completely cooperate with the University in any activity designed to express appreciation or gratitude to the donors. In accordance with this agreement, the student grants the University permission to publish his name and picture, and agrees to send the donor his CV, pictures, letters of thanks and greetings, reports on academic achievements, and any other material related to his studies and progress in Hebrew and/or English, as necessary and only according to the University's instructions. Beyond this, no further contact is to take place between the student and the donor without the full consent of the University.

#### **D. Devoting full time to research**

- Scholarship recipients are required to devote their full time to research, i.e., at least 40 hours per week, as a condition for receiving a scholarship. Therefore, a student is not to take on any other employment.
- Scholarship recipients are entitled to engage in instruction/teaching according to the needs of the Faculty.
- A scholarship student interested in any additional studies must submit a request in writing to the head of the department and receive special permission. If the request is approved, the student waives placement as an instructor.

#### **E. Absence of Scholarship Recipients**

##### Qualifying Life Event

Women students who were absent from the laboratory because of a qualifying event, such as maternity leave, will receive a scholarship during her absence but not more than 15 weeks.

Absence for maternity leave is for a period of 15 weeks for the birth of one baby and 17 weeks for the birth of two babies.

Extension of maternity leave will not be granted beyond this period.

Extension of a scholarship will be granted for up to two qualifying events per degree (for students who have not yet completed their research).

### Vacation

**According to the progress of the study**, a scholarship recipient is entitled to one month of vacation per year (without the right to accumulate vacation days) subject to the progress of the research, with a maximum of two weeks of the vacation taken in August-September, and the remaining during the holiday period, when the University is closed.

The student needs to inform the PI **at least two weeks in advance** and to get his/her approval.

Do not put the PI in a position where you already bought the tickets (even if the vacation is a short one)

If the student has an active teaching position, an approval from the teaching manager of the faculty needed.

Any absence of two weeks or more requires the approval of the department's head.

Disobeying those rules might affect the scholarship payments.

### Sick Leave

A scholarship recipient is entitled to 14 days sick leave per year (without the right to accumulate sick days).

Any absence requires presentation of a doctor's approval to the Faculty office.

### **F. Breach of Scholarship Conditions**

In any case in which a scholarship recipient violates any condition of the scholarship, the University will be entitled to terminate payment of the scholarship without prior notice. Additional measures can be taken, including the demand for the return of scholarship money already paid to the student, and the request for the full payment of the tuition from which the student had been exempt.

In case of termination of study, the student will be required to complete the payment of tuition according to the rules of the University.

In each of the following cases, payment of **the scholarship will be terminated immediately and the student's eligibility for the scholarship will be canceled retroactively**:

- The student was not accepted for a master's program or terminated his MSc studies at the University and/or his research work before completion, or his studies were terminated by an authorized body in accordance with the University's rules and regulations, including disciplinary regulations.
- It has been reported by the student's supervisor, the department, or the MSc Committee that the student is not showing satisfactory progress in his master's studies and is not sticking to the schedule as required by this agreement.
- The student did not regularly report to the program committee on the progress of his research work or any event influencing the pace of his work.

- If it is found that any statement made by the student in his application for admissions to the University and/or program and/or scholarship application, or any information given in the framework of assessment of his candidacy and/or report of the progress of his research and study, is incorrect.
- The student did not cooperate in all matters related to the expression of appreciation to the scholarship donor, as stated in this agreement.
- If the scholarship was terminated and/or the student's entitlement to the scholarship was canceled, the student must return to the University, within 30 days of the request, the full scholarship amount received, including any discounts on tuition fees, linked to the index. However, during the above period, the student may approach the program committee with an explanation of the circumstances that led to the termination of their scholarship and/or its cancellation. If the committee finds that the circumstances were unexpected and not under the student's control or personal circumstances warranting special consideration were involved, the student might be exempt from returning the said amounts or part of them, or he might be allowed to postpone the date of payment or break it up into several payments or any other ruling on this matter, as the committee sees fit.
- Any amount the student has to repay the University under this agreement will be treated as a tuition fee, and subject to the same regulations of the University for all tuition fees, including the right of the University to terminate study, prevent services, and refrain from issuing certification of study to those owing tuition.
- In addition to these scholarships, the student will be unable to receive any other stipend given by the University, or through the University, from the University's budget or with financing from the Council for Higher Education (except for scholarships for excellence). However, if the student receives an additional scholarship, he can choose the higher of the two scholarships. He will not be able to receive a cumulative amount of both scholarships.