1. **Tuition and Research Scholarships**
2. Registration for research stipends- for Master’s students
* Students accepted in the Master’s with a thesis track should register for a scholarship with the following:

 Students should fill out the online registration form found on the Faculty’s website.

[https://docs.google.com/forms/d/e/1FAIpQLSdcFNCIanHzLY\_1\_huUuEMOiPqOi3qwWLhKqU1a0TXTKBIQ/viewform?c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLSdcFNCIanHzLY_1_huUuEMOi9MPqOi3qwWLhKqU1a0TXTKBIQ/viewform?c=0&w=1)

Students should then submit their completed form to the Faculty’s main office in building 212, room 215. They can also send it by fax 03-7369928, or email: Ls.Office@biu.ac.il.

<http://life-sciences.biu.ac.il/node/823>

* Registration is until the 15th of August.
1. Scholarship payments
* The scholarship will be transferred after meeting the following conditions:

 Register for a scholarship

 Preparation of a set of hours

 Start of laboratory research

* The students should update their bank details in their personal information on the Bar Ilan University website <https://inbar.biu.ac.il/Live/Login.aspx>.

 Students, who are doing their research outside of the Faculty’s Laboratories, their Supervisor is obligated to pay them the scholarship, as it is written in the scholarship request forms.

* The scholarship payments are transferred to the bank account on the first of the month from 1st of November to 1st of October.

3. Scholarships for Third degrees (PhDs)

**President’s Scholarship**

* President's scholarship will be given in accordance with the agreement of the President's Scholarships Fellowship.
* A President's Fellowship will be transferred after the commencement of the PhD study and after the preparation of a Master's degree.

**Additions to the President’s Scholarships**

* The additions of a President’s scholarship amounts up to 4,000 NIS a year, funded by the President’s scholarship and up to 4,000 NIS in funding from the supervisor.
* The addition to the President’s Scholarship is approved each year.
* The scholarship will be transferred over after meeting the following conditions:

 Submission of the student’s research proposal to the Secretariat of the Graduate Center of the Faculty.

 Approval of the President's Scholarships to finance the addition each year

The addition of the scholarship begins the month following the submission of the research proposal and after the approval of the advisor and the president's scholarships.

1. **Doctoral** **Students funded by their supervisors without a scholarship**
* Tuition Fee:

The tuition fee is for tuition only (200%) and will be for a period of four years.

 Payments for tuition will be paid by the student.

The tuition fee will be transferred after meeting the following requirements:

Admission to the Ph.D. by the School of Advanced Studies.

Online registration in an online registration form for a scholarship on the Faculty's website <https://docs.google.com/forms/d/e/1FAIpQLSdcFNCIanHzLY_1_huUuEMOi9MPqOi3qwWLhKqU1a0TXTKBIQ/viewform?c=0&w=1>

Fill out the scholarship application form from the faculty website and bring it to the Faculty’s office building in Room 215, building 212 or it can be sent by fax 03-7369928 or e-mailed to: Ls.Office@biu.ac.il

<http://life-sciences.biu.ac.il/node/823>

* Research Scholarship

The scholarship will be granted to the student by the supervisor.

1. **Scholarships during Absences - Master’s and PhD**
* The absence for an event

Maternity leave

A student seeking maternity leave will let the faculty know by sending an email to Ls.Office@biu.ac.il. A copy of notice will be sent to the student’s advisor as well as to Ms. Rosa Rotenberg about going on maternity leave and returning from maternity leave.

• The advisor will confirm in writing the date of return from maternity leave.

• If the student is absent from the laboratory for longer than the alloted time for the event, their scholarship will be terminated for the remaingin ansent days the student takes.

Other qualifying events other than maternity leave

* A student who takes a leave of absence for reason other than maternity leave, but which is a qualifying reason, will notify the department head in writing of the absence.
* In cases where the absence is due to medical reasons, a doctor’s approval must be sent to the head of the department.

Absence for Vacation
• A scholarship applicant wishing to take a vacation for a period of two weeks or more will apply in writing to the head of the department.

• Scholars who have taken a vacation for more than one month will be deducted from the number of absences of more than one month.

Absence for Sick Leave

• Scholars who have been absent from the lab due to a sickness for more than a week needs to get an approval of their attending physician.

• A scholarship that was on sick leave for more than 14 days will be deducted from the number of absences exceeding 14 days.

Termination of Laboratory Research

• A student who, under various circumstances, stopped their research in the laboratory during the scholarship period or if the research in the laboratory was terminated by the supervisor or the head of the department, there scholarship will be terminated from the date they stopped their research.

• A student who, under various circumstances, stopped research in the laboratory during the scholarship period will notify the head of the department in writing about their pending termination.

• A student who, under various circumstances, stopped research in the laboratory and did not inform the head of the department, will return the scholarship money that was transferred to them from the date he stopped the research in the lab.

Termination of Study

• A student who, under various circumstances, has reached the conclusion that they must terminate their studies during the scholarship period will inform the department head in writing and explain the reasons for their discontinuation of their studies.

• According to the University's procedures, the student who has reached the conclusion that he should stop his studies should arrange for termination of studies and needs to complete their tuition.

Going to Conferences

• The Faculty will participate in the expenses of going to a conference abroad once during both degrees (Master’s and PhD).

• The Faculty will pay if the following criteria are met:

* Presentation of a poster or a lecture or a research conducted in a recognized laboratory.
* Their advisor will participation in expenses.
* Applications for participation at a conference should be made prior to leaving abroad. Application found on the faculty’s website: http://life-sciences.biu.ac.il/node/4119
1. **Writing a Research Thesis**
* At the end of the research period, a Master's thesis will be written describing the research work carried out during the course of the degree period.
* The work will be written according to the instructions of the School of Gradute Studies. <http://graduate-school.biu.ac.il/files/gradschool/shared/nehalim.pdf> (page 24)
* Once the work has been reviewed and approved by the supervisor, the work will be submitted to the secretariat of the faculty in 3 copies and will be scheduled for examination in the presence of the facilitators and two examiners.
* At the time of the examination, the student will present his / her work in a frontal manner (can be presented by presentation) and will answer the questions of the examiners on the research topic and on general knowledge related to the research.
* At the conclusion of the examination, the committee will request a review from the advisor.
* The committee shall summarize its academic decision and give a score according to the accepted grades in the faculty.
* The examination of the thesis is comprised of the committee's assessment of the thesis (25%), the committee's assessment of the exam (30%), the instructor's assessment (30%), and the general knowledge assessment (15%).
* In general, no grade above 96 shall be given if the student does not have an article in which he / she is the first author. This refers to an article published or in the process of publication, and all its results were presented in the examination. In exceptional cases, the approval of the chairman of the Facultys committee for Graduate degrees will be required.
* The final thesis (after amendments if required by the committee's decision) must be submitted to the library in accordance with their instructions. At the end of the process, the certificate from the library must be submitted to the Faculty Secretariat for submission of the thesis.